



Shri Gajanan Maharaj Shikshan Prasarak Mandal's Sharadchandra Pawar College of Engineering

Approved by A.I.C.T.E. & Affiliated to Savitribai Phule Pune University
ID No. PU/PN/Engg./354/2009

ISO 9001:2015 Certified

NAAC Accredited

Vishal Tambe
President & Corporator, PMC

Late Vilasrao Tambe
(Founder)

Vaibhav Tambe
Hon. Secretary

Outward No. : SPCOE/2021-22

Date :

OFFICE ORDER

Undersigned is pleased to appoint following members on Internal Quality Assurance Cell (IQAC) of Sharadchandra Pawar College Of Engineering as per the revised guidelines of NAAC

SPCOE- INTERNAL QUALITY ASSURANCE CELL (IQAC) AY 2021-22

SN	Designation in IQAC	Designation	Name of Member
1	Chairperson, IQAC	Principal	Dr.G.U.Kharat
2	Management Members	Treasurer SGMSPM	Mr.M.M.Dhamale
3	Teachers from Departments	Head of computer	Prof.S.S.Khatal
		Head of Mechanical	Prof.S.Z.Jadhav
		Head of E&TC	Prof.N.Bankhele
6	Administrative officer	Office Superintendent	Mr.V.C.Benke
7	Local Society Member	Doctor	Dr.M.V.Sutar
8	Student Member	Student	Adesh Navale
9	Parent/Stakeholders	Parent	Mr.Manik R.Hande
10	Industrialist	Director	Mr. Prashant Takalkar
11	Coordinator	NAAC Coordinator	Prof. Monika D. Rokade

IQAC Coordinator
Sharadchandra Pawar College of Engineering
Dumbarwadi (Otur) Tal. Junnar, Dist. Pune

PRINCIPAL
Sharadchandra Pawar College of Engineering
Dumbarwadi (Otur), Tal. Junnar, Dist. - Pune



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Outward No. : SPCOE 12021-22

Date : 1 July, 2021

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF MEETING

The 1st Meeting of IQAC for the Academic Year-2021-22 was held on 01st July 2021 at 11:00 AM in Seminar Hall of college. The meeting was chaired by Dr. G.U. Kharat, IQAC chairman

Following member were present,

1. Dr. G.U. Kharat
2. Mr. M. M. Dhamale
3. Prof. Monika D. Rokade
4. Prof. S. Z. Jadhav
5. Prof. S. S. Khatal
6. Prof. N.B.Bankhele
7. Mr. V. C. Benke
8. Mr. Manoj V. Sutar
9. Mr. Prashant Takalkar
10. Mr. Manik R. Hande
11. Mr. Adesh L. Navale

IQAC Chairman Dr. G. U. Kharat welcomed all the participants for the 1st IQAC Meeting of AY 2021-22 and addressed the gathering.

IQAC coordinator Prof. Monika D. Rokade initiated the discussion on the agenda points.

Following points of agenda were discussed in details and following resolution were passes.

Subject No.1:- Confirmation of Minutes of Meeting

Resolution: - IQAC Coordinator Prof. Monika D. Rokade read out the minutes of meeting of the previous meeting held on 9th Jan, 2021 and the minutes of meeting were approved by all members.

Subject No.2:-Nominated IQAC member

Resolution: - IQAC Chairman Dr.G.U.Kharat informed that 1 IQAC member have left the institution and Appoint Prof. Monika D. Rokade as IQAC coordinator those have been invited to attend today's IQAC meeting. He further proposed that Prof. Monika D. Rokade as IQAC coordinator and Prof.N.Bankhele nominated as IQAC members. Committee has accepted the proposal

Subject No.3:- To review of Academic Activities of AY 2020-21

Resolution: - Academic Dean Prof.S.S.Khatal has presented academic activities conducted during AY 2020-21.

Subject No.4:- Academic Activities for AY 2021-22

Resolution: -The activities planned for AY 2021-22 were shared in the meeting by all HODs.

Subject No.5:- Faculty Appraisal

Resolution: - IQAC Chairman has informed all faculty members to submit the self-appraisal form.

Subject No.6:- Feedback and Analysis

Resolution: - Academic dean Prof.S.S.Khatal presented the students feedback before the members. It was decided to take proper action for further improvement.

Subject No.7:- Student Vaccination

Resolution: - Chairman Dr.G.U.Kharat told the committee about various circulars received from the DTE and University regarding starting of OFFLINE classes. It was decided to collect the vaccination information of all students to decide about the starting of OFFLINE classes.

Subject No.8:- Discussion about workshop seminar & STTP etc.

Resolution: - A depth review about workshop, seminars, STTP Attended is taken and it is decided to improve the number of programs and more efforts required for preparing students from campus to corporate world.

Subject No.9:- Planning for admissions in A.Y.2021-22.

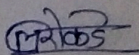
Resolution: - A complete review on admission procedure and effort taken for admissions in A.Y. 2021-22 is taken and decides to improve admissions for this year with all possible means.

Subject No.10:- To complete feedback analysis in due times.

Resolution: - It is decided to take students feedback twice in the year as usual, analyze and implement it.

- IQAC Chairman told all HODs to plan parents Meeting and discuss student's progress in the meeting.
- IQAC coordinator Prof. Monika D. Rokade gave a presentation about various AQAR Criteria points along with the assigned responsibility to the concerned persons.

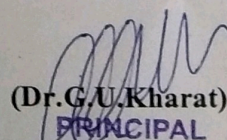
There was no other point for discussion and hence the meeting was ended with vote of thanks by IQAC Coordinator.



(Prof. Monika D. Rokade)

IQAC Coordinator

Sharadchandra P. Chavan Engineering
Dumbarwadi (Otur) Tal. Junnar, Dist. Pune



(Dr. G. U. Kharat)
PRINCIPAL

Sharadchandra P. Chavan Engineering
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Outward No. : SPCOE/2021-22

Date : 1 July, 2021

Internal Quality Assurance Cell (IQAC)

Action Taken Report of Meeting 1 July 2021

Discussion about workshop seminar & STTP etc.	
Resolution:- A depth review about workshop, seminars, STTP conducted/ Attended is taken and it is decided to improve the number of programs and more efforts required for preparing students from campus to corporate world.	Action Taken:- All the head of the department have planned for more number of activities such base workshop, seminar and deputation of staff for STTP etc. More number of programs from industry persons is attended by students
Planning for admissions in A.Y.2021-22	
Resolution:- a complete review on admission procedure and effort taken for admissions in A.Y. 2021-22 is taken and decides to improve admissions for this year with all possible means.	Action Taken:- Advertising and campaigning of college for admission purpose is improved and number of admissions is increasing by personal contact to the aspiring students for admission.
To complete feedback analysis in due times.	
Resolution:- It is decided to take students feedback twice in the year as usual, analyze and implement it.	Action Taken:- Feedback is collected from stakeholders in due time and analyzed and appropriate action is taken.
To maintain hygiene in college campus for prevention of Covid-19.	
Resolution:- It is decided to use sodium hypochlorite and alcohol based hand sanitizer in campus. It is decided to mask compulsory in campus.	Action Taken:- Alcohol based hand sanitizer made available for students and staff at college gate as well as in class rooms. Sodium hypochlorite is used to sanitize college campus. All the staff and student used the mask in the campus

MPK

[Signature]



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Outward No. : SPCOE / 2021 - 22

Date : 3 Jan, 2022

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF MEETING

The 2nd Meeting of IQAC for the Academic Year-2021-22 was held on 3 Jan 2022 at 11:00 AM in Seminar Hall of college. The meeting was chaired by Dr.G.U.Kharat, IQAC chairman

Principal, Dr. G. U. Kharat welcomed the IQAC members and made aware the progress of college.

Following points of agenda were discussed in details and following resolution were passes.

Subject No.1:- Review of minutes of meeting and action taken of IQAC meeting conducted on 01 July 2021.

Resolution:- Review of minutes of meeting & action take report of IQAC meeting conducted on 01 July 2021 was taken and minutes of meeting is approved.

Subject No.2:- To increase collaborations with industries.

Resolution: - It is decided to increase industry institute interaction for placement and trainings. It is also decided to increase functional MOUs with the industries.

Subject No.3:- Audit Course for improving Employability.

Resolution: Detailed information about need and advantage of audit course is discussed and all the head of the departments are advised to conduct more number of audit courses in their department.

Subject No.4:- College magazine progress.

Resolution: - College magazine progress is reviewed and magazine committee is instructed to complete work in due time.

Subject No.5:- Discussion SPPU Exam

Resolution: - College Examination Officer Prof. Shivaji Gaikwad has informed about examination circulars received from the university. After discussion it was decided to schedule PR/OR/TW/Project examinations of all classes as per SPPU Guidelines.

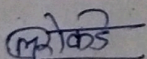
Subject No.6:- Books and Lab Material requirement

Resolution: IQAC Chairman Dr.G.U.Kharat told all HODs to Prepare and submits the requirement of books and laboratory material as per revised syllabus.

Subject No.7:- Planning for Sem-II AY 2021-22

Resolution: IQAC Chairman Dr.G.U.Kharat told all HODs to plan for SEM-II and submit to IQAC for approval.

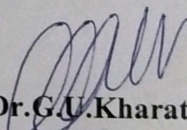
There was no other point for discussion; hence meeting was ended with vote of Thanks.



(Prof. Monika D. Rokade)

IQAC Coordinator

Sharadchandra Pawar College of Engineering
Dumbarwadi (Otur) Tal. Junnar, Dist. Pune



(Dr. G.U. Kharat)

PRINCIPAL
IQAC Chairman

Sharadchandra Pawar College of Engineering
Dumbarwadi (Otur), Tal. Junnar, Dist. - Pune



Estd. 9th Aug 1990

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Valbhav Tambe
Hon. Secretary

Outward No. : SPCOE/2021-22

Date : 3 Jan, 2022

Internal Quality Assurance Cell (IQAC)

Action Taken Report of Meeting 3 Jan 2022

Subject No.1:- To increase collaborations with industries.	
Resolution:- It is decided to increase industry institute interaction for placement and trainings. It is also decided to increase functional MOUs with the industries.	Action Taken:- New collaborations with industries are executed.
Subject No.2:- Audit Course for improving Employability.	
Resolution:- Detailed information about need and advantage of audit course is discussed and all the head of the departments are advised to conduct more number of audit courses in their department.	Action Taken:- Audit course as per university syllabus are conducted in the departments.
Subject No.3:- College magazine progress.	
Resolution:- College magazine progress is reviewed and magazine committee is instructed to complete work in due time.	Action Taken:- College magazine is prepared and submitted to Savitribai Phule Pune University.
Subject No.4:- Books and Lab Material requirement	
Resolution:- Dr.G.U.Kharat told all HODs to Prepare and submit the requirement of books and laboratory material as per revised syllabus.	Action Taken:- all HODs Prepare and submit the requirement of books and laboratory material as per revised syllabus

IQAC Coordinator
Sharadchandra Pawar College of Engineering
Dumbarwadi (Otur) Tal. Junnar, Dist. Pune

PRINCIPAL
Sharadchandra Pawar College of Engineering
Dumbarwadi (Otur), Tal. Junnar, Dist. - Pune

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